

**Minutes of the C.A. Friday Memorial Library Board of Trustees**  
**Tuesday April 26, 2016 6:00 p.m.**

**Trustees Attending:** Peplau, Hall, Ruyle, Ard, Granroth, Kilibarda

**Trustees Absent:** Gjovik

**Also Attending:** Kim Hennings, Library Director, Jennifer Rickard

**Call to order:** Peplau called the meeting to order at 6:00 p.m. Quorum was established and the meeting was properly noticed under Wisconsin Open Meeting Law.

**Approve Agenda:** (Ruyle/Ard) Motion to approve the agenda; passed by voice.

**Approve Minutes:** (Ruyle/Granroth) Motion to approve minutes from 03/29/16; passed by voice.

**Financial Report:** Included quarterly statements. Bosch donation to Library Community Fund account is allocated for STEM Lego grant. (Ard/Ruyle) Motion to approve the financial statements; passed by voice

**Approval of Monthly Expenditures:** (Peplau/Granroth) Motion to approve the monthly bills; passed by voice.

**Director's Report:**

- Nora Allen, Maureen LeVesque, and Georgia Jones will attend Wisconsin Association of Public Libraries conference
- Reference week results. Total reference/technology transactions were 302 and total reference/circulation transactions were 307 for the week of April 4-9. Monday was the busiest day.
- Classes and events in April included succulent gardening, adult coloring, reptiles and amphibians, local author showcase, money smart week, and National Library Week
- Emily Bennig was hired as summer reading intern
- Maureen LeVesque will serve on MORE loan rules subcommittee
- Hennings shared statistics regarding missing and billed items in the library's collection. Staff will determine the pros/cons of contracting with a collection agency and/or law enforcement for items return and present findings to board.
- Hennings submitted ACT 150/420 funding requests, there is an increase in cost per circulation from last year, resulting in increased funding from St. Croix and adjacent counties. St. Croix County will be funding Hudson Area Joint Library at 100%

**Mobile Hotspot Policy and Agreement Form:** (Ard/Ruyle) Motion to approve hotspot user agreement form and policy; passed by voice

**Community Commons Update:** Mike Darrow and City Attorney Nick Vivian met with Patrick Olson and school attorney. Agreement is still being worked out between the city/school. One change city recommended was a more aggressive timeline for the master plan to be completed. Ard met with City and School officials on 4/25/16 and thinks there will be an agreement worked out by May school board and council meetings.

West central regional planning is taking the lead on the CDBG grant. The city is planning community meetings in the next month about the "spot blight" classification means. If the City is awarded the grant, federal abatement requirements may delay demolition by a few months.

**Communications:**

- Ard wants to remind everyone of the Loyalty Day parade on Saturday, April 30
- Hennings reminded everyone of the Strategic Planning meeting on May 3<sup>rd</sup> at 4:00
- Peplau thanked Granroth for running the Library Board meetings while he was in Arizona and also noted that longtime Library employee and volunteer Carmen Skifstad passed away.
- Ard noted that teenager Samantha Cook will be receiving her first photo credit in the New Richmond News for a photo she took after checking out books on photography from the library.

**Set Date for Next Meeting:** Next meeting scheduled May 31, 2016.

**Adjourn:** (Peplau/Ard) moved to adjourn 7:01; passed by voice.